

## ART 1700: SPACE

### Lead Faculty Contact

**Name:** Su Yang

**Office Location:** ART 217

**Office Hours:** Mondays 3-5 pm

**Email:** [su.yang@unt.edu](mailto:su.yang@unt.edu)

**Communication Expectations:** It is often best to start by emailing the lab instructor. If your instructor is unable to assist you, they will advise you to email me directly. If you're uncertain whether to contact me directly or email your lab instructor first, you can email me and 'cc' your lab instructor. As I oversee 17 sections for this course, **it is imperative that, in your communication emails, you include the course name, section number, and the name of your lab instructor.** The appropriate person will respond. You can also reach out to me by visiting my office during office hours or by appointment. I strive to reply to your emails within 24-48 hours, but please note that Tuesdays and Wednesdays are reserved for my research activities.

### Lab Instructors

Steven Hector Gonzales (Sections 101, 102 & 104)

Office Hours: in ART 326, Monday & Wednesday 5:30pm-6:00pm

Email: [steven.gonzalez@unt.edu](mailto:steven.gonzalez@unt.edu)

Nadin Nassar (Section 103)

Office Hours: Tuesday 4-5 PM in ART 326 by appointment.

Email: [nadin.nassar@unt.edu](mailto:nadin.nassar@unt.edu)

Leah Flook (Sections 105, 106 & 107)

Office Hours: in ART 326 Thursday 3:30 or by appointment.

Email: [leah.flook@unt.edu](mailto:leah.flook@unt.edu)

Shannon West (Sections 108 and 109)

Office Hours: in ART 326 Wednesday 2:00 pm or by appointment.

Email: [Shannon.West@unt.edu](mailto:Shannon.West@unt.edu)

Noah Broomfield (Sections 111)

Office Hours: in ART 326 Mondays and Wednesdays 10:30-11:00 A.M. or by appointment

Email: [Noah.broomfield@unt.edu](mailto:Noah.broomfield@unt.edu)

## Course Description

This course explores multiple conceptions of space ranging from physical objects to metaphorical space.

## Course Structure

Course concepts and project structures will be delivered online via [Canvas](#). Projects, sketchbook requirements, and writing assignments will be documented by the student and submitted to Canvas for assessment.

This class requires a 2 hour and 20-minute lab which meets twice a week. In lab you will be given time to work on project requirements and will receive critical in-progress feedback.

Although lab time will be given to work on projects, students should expect to work outside of class.

## Course Prerequisites

There are no prerequisites for this course.

## Course Objectives

By the end of this course, students will be able to:

1. Develop spatial awareness and material sensitivity and apply in multiple contexts.
2. Apply digital and analog tools and materials in processes of object and image making.
3. Exhibit professionalism, work ethic, resilience, and risk-taking strategies for the creative process.
4. Build vocabulary and art terminology that connects physical space with abstract notions of metaphorical space; effectively apply in discussion and in writing.

## Readings

All readings will be provided in a digital format.

## Supplies

- Sketchbook, 8.5 x 11 inches or larger
- Drawing pad, 18 x 24 inches
- Drawing pencils, assortment, 6B, 4B, 2B, HB, 2H
- Charcoal pencils
- White synthetic eraser
- 4 pack or 8 pack assortment of black Pitt pens
- X-Acto knife with replacement blades
- Masking tape
- Metal ruler
- transparent liquid adhesive with tip applicator
- white foam board
- straight pins

## Additional Required Supplies

- paper of choice for (1) 2D project

- media of choice for (1) 3D project
- (2) projects where students choose digital/video/3D or 2D in answer to prompt

Note: Some projects allow you to choose your media/approach for the completion of the final project. In that case, additional supplies of your choice will be required.

The link of the Foundations Basic Kit is <https://voertmans.textbooktech.com/products/unt-foundations-art-kit-voer-9460-blfkwetbmn>.

### Technology Requirements

- Access to a computer and internet
- [For best performance](#), Canvas should be accessed on the current or first previous major release of Chrome, Firefox, Edge, or Safari. *The Canvas interface was optimized for desktop displays, so using small form factors such as phones may not be a pleasant experience in using Canvas. For the best user experience, please download the Canvas mobile applications.*
- Adobe Illustrator (available in CVAD computer labs) or equivalent, such as Illustrator Draw, Bez, Vectr, Inkscape, Sketchup or Blender.
- Mobile tracking app such as Map My Run (free download)
- Camera (phone camera is fine)

### Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Other student support services offered by UNT include

- [Registrar](https://registrar.unt.edu/registration) (https://registrar.unt.edu/registration)
- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

## Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
- [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
- [Writing Lab](http://writingcenter.unt.edu/) (http://writingcenter.unt.edu/)
- [MathLab](https://math.unt.edu/mathlab) (https://math.unt.edu/mathlab)

## Course Requirements

Six Projects. The project grade average is 60% of your final grade.

Five scheduled quizzes. The quiz average with the lowest quiz grade dropped is 10% of your final grade.

Sketchbook. Each module (including the Introduction module) has a sketchbook requirement. The Sketchbook average is 15% of your final grade.

Writing Assignments. You will complete three writing assignments. The average of these three grades is 5% of your final grade.

Attendance. Your cumulative attendance (based on the percentage of scheduled lab sessions you were present) is 10% of your final grade.

## Grading

- 90-100% A: Outstanding, excellent work. The student performs well above the minimum criteria.
- 80-89% B: Good, impressive work. The student performs above the minimum criteria.
- 70-79% C: Solid, college-level work. The student meets the criteria of the assignment.
- 60-69% D: Below-average work. The student fails to meet the minimum criteria.
- F: 59 and below Sub-par work. The student fails to complete the assignment.

## Late Work

For your online quizzes, there will be no late work accepted. You will have a week, to complete these assignments at your own pace, so make sure you plan ahead and leave yourself enough time to get them done before the deadline.

For your studio assignments, any late work will be subject to a 10% (one letter grade) deduction per day it is late. This may be waived by your instructor in the case of extreme unforeseen circumstances, but it is your responsibility to communicate with them as soon as possible if something like this occurs.

**IMPORTANT:** The due date for projects on Canvas is the date by which you must turn in your final documentation of your work. The date by which you must have your project finished for critique is different (typically about a week earlier) and is posted clearly in the assignment on Canvas. It is very important to keep track of both of these dates. Projects will not be considered “turned in,” and therefore will not be graded, until your documentation is uploaded on Canvas.

## Course Risk Factor

According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to exact-o knives, airborne charcoal dust particles, and spray fixative. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others. Most importantly, we will use spray fixative in a spray booth with hood ventilation or outside of the building.

## Attendance Policy

Absences and tardiness will negatively affect your grade. Attendance is mandatory for lab sessions.

Your cumulative attendance (based on the percentage of scheduled lab sessions you were present) is 10% of your final grade. Note: an attendance grade lower than 70% will result in the loss of one letter grade. This penalty will be applied to the final course average (your grade for the course). **Students with an attendance grade lower than 60% cannot pass the course regardless of final grade average.**

Absences will be excused in extenuating circumstances with proper documentation. An Excused Absence Request Form with proof (i.e., doctor's note) should be turned in to your lab instructor upon your return to class. A funeral, medical emergency, or similar emergency circumstance may qualify to be excused, but this is subject to approval following the receipt of your documentation. Absences or tardies due to car trouble, scheduled doctor visits, work responsibilities, and traffic jams will not be excused.

See the Undergraduate Course Catalog for university policy regarding absences due to sponsored activities (such as sports) and religious holidays. Students involved in such activities are encouraged to have absences approved in advance or as early in the semester as possible. Any absences which are not approved or noncompliant with these terms are automatically considered unexcused.

Attendance is taken during each lab session. If you miss class, you are responsible for the topics we covered and the projects that were assigned in your absence. Ask your classmates what you missed, check in with your lab instructor, and review the current Canvas module.

Food is not allowed in lab during work time. You may snack during breaks only.

You should arrive at class with any necessary materials and be actively working during class time. If you have completed the assigned project, you are expected to be working in the sketchbook. Idle time during class is not acceptable.

The following bullet points outline the specifics of the attendance policy:

- Regular and punctual attendance is mandatory.
- You are allowed three unexcused absences and two excused absences. Additional excused absences may be permitted at the discretion of the lab instructor and/or instructor of record.
- Having an absence excused will require a note from a doctor or a note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused.

- Absences for religious or cultural holidays/observances are permitted and excused, but it is your responsibility to make your instructor aware of your absence in advance. Your instructor has the right to request the involvement of the Dean of Students to excuse your absence. For this reason, it is important that you make arrangements with your instructor as soon as possible.
- Absences due to documented quarantine orders for COVID-19 may be excused (see below).
- More than three unexcused absences and/or two excused absences will lower your final grade by one letter grade per additional absence.
- A tardy is considered to be arrival 5 minutes after the beginning of class.
- Three tardies will constitute an absence.
- Examinations, quizzes, and in-class assignments missed may only be made up with an official doctor's excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
- In case of an illness that will require absence from class for more than one (1) week, the student should notify his or her faculty member.

### COVID-19 impact on attendance

As of April 29, 2022, the University will no longer offer contact tracing for positive test cases. Individuals who test positive for the virus should follow current [Centers for Disease Control Isolation and Precautions for People with COVID-19](#) and follow the treatment advice of their medical provider. Students, faculty, and staff should handle COVID-19-related absences like other health-related absences.

### Syllabus Change Policy

This syllabus is subject to change with notice.

### UNT Policies

#### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

#### ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the

[Office of Disability Access website](http://www.unt.edu/oda) at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](http://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

## Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at [oeo@unt.edu](mailto:oeo@unt.edu) or at (940) 565 2759.



ART 1700 SPACE

SYLLABUS CONTRACT *a link will be provided for you to complete this contract online*

Printed Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Acknowledgment

*I have read the syllabus and understand what is expected of me in this course. I understand the course structure, grading, and attendance policies as well as the risk factor rating. I have had the opportunity to ask questions. I hereby agree to the syllabus and its provisions.*

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course number and section risk rating

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Signature date

PERMISSION TO USE STUDENT ARTWORK (OPTIONAL)

We would like to use your work to spread the news about the amazing art made at CVAD. Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD’s social media, websites, and paper advertising. Thank you!

*I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.*

**1. Scope of Permission.** This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

**2. Certificate of Ownership.** I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

**3. Privacy Release.** I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

**4. Signature.** By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_